



Queensland State Cup

Conditions of Entry (2021)

To be read in conjunction with the [QTF General Conditions of Entry \(2021\)](#).

Updated: 16 August 2021





Contents

COVID 19 UPDATE	4
INTRODUCTION: EVENT OBJECTIVES	4
SECTION 1: ADMINISTRATION REQUIREMENTS	5
Item 1.1 - VENUE & DATES.....	5
Item 1.2 - TEAM NOMINATIONS	5
Item 1.3 - ENTRY FEES AND REGISTRATION	6
Item 1.4 - DIVISIONS AND AGE RESTRICTIONS	6
Item 1.5 - AFFILIATE COORDINATORS & TEAM MANAGEMENT REQUIREMENTS.....	7
Item 1.6 - MATCH OFFICIAL NOMINATIONS	8
Item 1.7 -ONLINE PLAYER REGISTRATION	9
SECTION 2: ENTRY REQUIREMENTS	10
Item 2.1 - PLAYER ELIGIBILITY	10
Item 2.2 - MATCH OFFICIAL (REFEREE) ELIGIBILITY	12
Items 2.3 - ACCREDITED TEAM OFFICAL ELIGIBILITY	13
Items 2.4 - TEAM ELIGIBILITY.....	14
SECTION 3: TOURNAMENT CHECK-IN & FINAL ENTRY REQUIREMENTS	16
Item 3.1 TOURNAMENT CHECK-IN.....	16
Item 3.2 - TEAM SHEETS	16
Item 3.3 - INFORMATION BOOKLET.....	16
SECTION 4: EVENT SPECIFIC INFORMATION	17
Item 4.1 - EVENT MANAGEMENT	17
Item 4.2 - PLAYING RULES	17
Item 4.3 - MOVEMENT OF PLAYERS BETWEEN DIVISIONS.....	17
Items 4.4 - FINALS ELIGIBILITY.....	17
Items 4.5 - DRAW FORMULA.....	17
Items 4.6 - PLAYING TIMES.....	18
Items 4.7 - FIXTURES & RESULTS	18
Item 4.8 - AWARDS & PRESENTATIONS.....	19
Items 4.9 - CHAMPION AFFILIATE	19
Item 4.10 - AFFILIATE TENTS & OTHER REQUIREMENTS.....	19
SECTION 5: QTF GENERAL CONDITIONS OF ENTRY	21
ITEM 5.1 - READ IN CONJUNCTION WITH QSC CONDITIONS OF ENTRY	21
ITEM 5.2 - QLD GOVERNMENT COVID LOCKDOWN AND/OR RESTRICTIONS	21





Important Date Reminder

DATE	ITEM	POTENTIAL SANCTION/OUTCOME
Wednesday 1 September, 2021	» Online team nomination registration open	
Monday 11 October 2021 11:59 pm	» Team & match officials nominations closed (If not exhausted prior) » Tent request submitted	» Team may not be accepted after this date » No Affiliate tent available
Friday 15 October, 2021	» Individual player registration open (may change if team entries exhausted prior to closing date) » Individual match official (ref) registration open » Accredited Team Official registration opens » Player Pool Nominations open » Affiliate Player Pool Applications open	
Friday 29 October, 2021 5:00pm	» Player Pool Nominations close » Affiliate Player Pool Applications close	» Player misses opportunity to nominate for Player Pool » May not be able to secure players from the Player Pool
Tuesday 2 November, 2021 Time tbc	» Player Pool Meeting (if required)	
Monday 8 November, 2021 11:59pm	» Individual match official (referee) registrations close » Team withdrawals deadline » Individual player late registration fee applies » Accredited Team Official online registrations close » Individual refunds deadline » Referee withdrawals deadline as referee appointments to be created	» A \$500 penalty for each referee will be imposed on Affiliate, where appropriate referee numbers are not met. » Team nominations not valid until required referee registrations complete » \$20.00 late fee imposed » Volunteer may not be able to take part at QSC » No refund available
Wednesday 10 November, 2021	» Information booklet released » Match official's information pack released » Draw released	
Wednesday 17 November, 2021	» Individual player late registrations close	» May not be able to compete at QSC
Thursday 18 November, 2021	» Team access released to team managers on MySideline - Shirt numbers to be added/ submitted	» Incorrect shirt numbers on score sheets may result in a fine » Managers responsible for changing on scorecards at every game
Monday 22 November	» Coach's meeting at 6.30PM via a Zoom session » Invitation sent direct to all registered coaches	
Thursday 25 November 2021	» Tournament check-in, time to be confirmed » Coaches/managers meeting, time to be confirmed	» Team not checked in on Thursday night will be excluded from the 2021 QLD State Cup
Friday 26 - Sunday 28 November 2021	» Referee meeting 7:30am » 2021 Queensland State Cup	





COVID 19 UPDATE

As of 16 August 2021.

Outdoor-based sporting organisations (including Touch Football) are no longer considered restricted businesses under the Business Restrictions Direction (No. 19). Therefore, organisations are no longer required to comply with an Industry COVID Safe Plan.

It is not possible for contact sports to observe physical distancing while undertaking activity, however physical distancing should be observed at all other times, where possible.

Whilst not mandatory we encourage you to continue to promote COVID Safe measures, including:

- **Do not attend training or games if you have flu like symptoms**
- **Promoting physical distancing**
- **Promotion of good hand and respiratory hygiene, and**
- **Regular cleaning and disinfection of frequently touched surfaces and equipment.**

COVID 19 restrictions are susceptible to changes and updates will be provided closure to the event date on any additional requirements.

INTRODUCTION: EVENT OBJECTIVES

Queensland State Cup (QSC) has been created to provide the following outcomes and deliverables. These will be guiding principles for decisions made by Queensland Touch Football and the events team in delivery of the event.

- › **Provide a safe and enjoyable participation event for all involved including match officials, players, coaches, team officials and spectators**
- › **Provide an occasion for all Queensland Affiliates to come together to celebrate the sport of touch, and**
- › **Provide an opportunity to identify talent for further representative opportunities, including regional, state and permit opportunities.**





SECTION 1: ADMINISTRATION REQUIREMENTS

Item 1.1 – VENUE & DATES

1.1.1	The venue for the 2021 Queensland State Cup will be: The Coomera Sports Park, 35 Beattie Road, Coomera, Gold Coast
1.1.2	The 2021 Queensland State Cup will be held over the following days: <ul style="list-style-type: none">› Friday 26 November 2021 – Day 1 (approx. 8am)› Saturday 27 November 2021 – Day 2› Sunday 28 November 2021 – Day 3 (Finals)
1.1.3	The following meetings will be conducted during the 2021 Queensland State Cup. <u>Thursday 25 November 2021.</u> Teams <ul style="list-style-type: none">› Tournament Check-In<ul style="list-style-type: none">» Arrival time: 5:30PM – 7:00PM» Venue: Tournament Office, Coomera Sports Park.› Minimum 1 representative from each Affiliate required to attend. <u>Friday 26 November 2021.</u> Match Official (Referee) <ul style="list-style-type: none">› Tournament Meeting – All Referees<ul style="list-style-type: none">○ Time: 7:30 AM.○ Venue: Referees Marquee, Coomera Sports Park. Note: <ul style="list-style-type: none">› A Coaches meeting will take place via a zoom session Monday 22 November at 6.30PM. QTF will send a meeting invitation direct to all registered coaches.

Item 1.2 – TEAM NOMINATIONS

1.2.1	<p>Team Nominations will be available through the link provided on the QLD State Cup webpage.</p> <p>Teams must submit their nomination online through MySideline by 11:59pm Monday 11 October 2021 (unless entries are exhausted prior). Team nominations will be deemed indicative until the required Match Officials are registered and confirmed through the MySideline online Match Official (Referee) Registration.</p> <p>No team nominations will be accepted after this date.</p> <p>There are several important details that are necessary for this process to be completed.</p> <ul style="list-style-type: none">› Authorised Affiliate Coordinator contact and details› Teams the Affiliate is entering into the event› Team Manager and Coach details, including email and mobile contact› Qualified Match Officials for each team including email and mobile details <p>Teams must meet all deadlines outlined in the key dates section. If teams fail to meet these deadlines their nomination may be withdrawn, as determined by QTF.</p>
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	<p>Note:</p> <ul style="list-style-type: none"> > Team Nomination is not complete until the required Match Officials registrations are received. > Team Nominations and/or changes will be accepted by the Affiliate Coordinator only. <u>Nominations and/or changes will not be accepted by a coach or manager.</u>
1.2.2	<p>Team Nomination Fees</p> <p>Team Nomination Fee for QTF Affiliated Associations is \$0.00 (GST inclusive) per team.</p>
1.2.3	<p>Once Team & Match Official nominations are received and have been confirmed, the Individual Player Registration links will be made available.</p>

Item 1.3 – ENTRY FEES AND REGISTRATION

1.3.1	<p>The individual fees for the 2021 Queensland State Cup are as follows:</p> <ul style="list-style-type: none"> > Individual Player Registration Fee: \$110.00 (GST Inclusive) per player; > Individual player registration link will be made available on the 2021 QLD State Cup webpage on Friday 15 October 2021. > Match Officials Registration Fee: \$0.00 > Individual match official’s registration link will be made available on the 2021 QLD State Cup webpage on Friday 15 October 2021. > Accredited Officials Registration Fee: \$0.00 > Individual Accredited Officials registration link will be made available on the 2021 QLD State Cup webpage on Friday 15 October 2021. <p>Teams may register a maximum of 16 players and must register a minimum of 10 players. A total of 14 players are eligible to participate in any one game.</p> <p>Note:</p> <ul style="list-style-type: none"> > A team fee of \$1,400 (plus GST) is applicable per team for minimum of 14 players. > Affiliates that do not register 14 players for each team will be invoiced for the shortfall of players at \$110.00 (GST inclusive) per player to make up the 14 players required. > A player may only be registered in one team
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Item 1.4 – DIVISIONS AND AGE RESTRICTIONS

1.4.1	<p>The following Age Divisions and Restrictions apply for the 2021 Queensland State Cup:</p>	
	Divisions	Age Restrictions
	<p>Premier</p> <p>Men Women (On nomination and approval by QTF)</p>	<p>Born in or before 2005 (Minimum age of 16)</p>
	<p>Division A</p> <p>Men Women Mixed</p>	<p>Born in or before 2005 (Minimum age of 16)</p>
	<p>U20s</p> <p>Men Women Mixed</p>	<p>Born Between 2001 - 2006 (Minimum age of 15)</p>
	<p>Seniors</p> <p>Men’s 30s Women’s 30s Mixed 30s</p>	<p>Born in or before 1991</p>





Masters	Men's 40s Women's 40s Mixed 40s Men's 45s Women's 45s	Born in or before 1981 Born in or before 1976
Veterans	Men's 50s Men's 55s Men's 60s	Born in or before 1971 Born in or before 1966 Born in or before 1961
TFS All Ability	Mixed	Born in or before 2006 (Minimum age of 15)

Note:

- > Team managers are to nominate team(s) into the correct division during online team nomination.
- > Players are permitted to participate in one division/team only.
- > The minimum age is sixteen (16) years (born in 2005) for all Open Divisions.
- > The minimum age is fifteen (15) years (born in 2006) for U20 & All Abilities Divisions only.
- > Players must be born in/ between either the top age/bottom age listed.
- > Male players can only be nominated for male divisions and female players vice versa.
- > All divisions are to comprise of six (6) a side.

1.4.2 Division Viability

- > A minimum of four (4) teams are required to deem a division viable. If there are three (3) or less teams nominated, then those teams will be invited to join with the next closest category as determined by QTF.

For example; Mens 55s will play against the Mens 60s.

If there are sufficient numbers nominated for the division to go ahead at the close of nominations but teams pull out after this time (meaning less than four (4) teams are scheduled to participate), the division will continue in a modified version or will be combined with the next closest category, as determined by QTF.

Item 1.5 – AFFILIATE COORDINATORS & TEAM MANAGEMENT REQUIREMENTS

1.5.1 Affiliate Coordinators and Team Management (Coaches, Assistant Coaches, Manager, Medical staff, etc) personnel must be registered members within the QTF Affiliate they represent (in the Current or Previous season)

- > All Coaches must have an active accreditation in the TFA "The Nest" and must have the minimum accreditation as set out in the specific Events Conditions of Entry.
- > It is a requirement that each Affiliate keeps accurate records of Team Management details, including;
 - Coaching Accreditation
 - Play by the Rules Certification
 - Working with Children 'Blue Card' – *for those who are coaching teams with children under the age of 18.*

The Affiliate Coordinator must submit all Team Management WWCC blue cards to QTF prior to the event, utilising the Working with Children checklist document available on the QSC webpage.





1.5.2	<p>All Affiliate Coordinators and Team Management personnel will upon registration agree to and accept to abide by -</p> <ul style="list-style-type: none">> TFA Member and Participant Declaration> TFA Code of Conduct,> QSC Conditions of Entry> QTF General Conditions of Entry> QTF Social Media Policy <p>These documents are available at https://qldtouch.com.au/qtf-documents-policies/</p>																						
1.5.3	<p>Affiliate Coordinators must complete the Team & Match Officials nominations for the selected affiliate. Nominations individually made by a coach or manager will not be accepted.</p> <p>Affiliate Coordinators must provide accurate and up to date contact details for themselves, individual team managers/ coaches and match officials at the point of nomination. This is vital to ensure all information is passed on to the relevant individuals involved.</p>																						
1.5.4	<p>It is the responsibility of the Affiliate Coordinators (Tour Leader) to ensure all teams and match officials are informed of any changes when notified by QTF and that they have read and clearly understood all requirements.</p>																						
Item 1.6 – MATCH OFFICIAL NOMINATIONS																							
1.6.1	<p>Match Officials details must be submitted as part of the team nominations process which is due Wednesday 1 September 2021.</p> <p>Once the Affiliate contact completes the online nomination form (with Match Officials details included), an individual registration link will be sent to the referee intending to come to QLD State Cup.</p> <ul style="list-style-type: none">> The Referee must then complete the individual registration link by Monday 8 November 2021.																						
1.6.2	<p>Affiliate Responsibilities:</p> <ul style="list-style-type: none">> Match Officials details must be submitted as part of the Team Nomination process which is due Friday 11 October 2021.> Nominate the correct number of Referees per the table below: <table border="1" data-bbox="580 1507 1094 1848"><thead><tr><th>No of Teams</th><th>No of Referees Required</th></tr></thead><tbody><tr><td>1</td><td>1</td></tr><tr><td>2</td><td>3</td></tr><tr><td>3</td><td>5</td></tr><tr><td>4</td><td>6</td></tr><tr><td>5</td><td>7</td></tr><tr><td>6</td><td>9</td></tr><tr><td>7</td><td>10</td></tr><tr><td>8</td><td>12</td></tr><tr><td>9</td><td>13</td></tr><tr><td>10</td><td>15</td></tr></tbody></table> <ul style="list-style-type: none">> Nominated Match Officials must be officiating at the Affiliate they wish to represent in the Current or Previous season> Nominated Match Officials <u>must meet all of the Match Official Eligibility Requirements as outlined in Item 2.2.</u>	No of Teams	No of Referees Required	1	1	2	3	3	5	4	6	5	7	6	9	7	10	8	12	9	13	10	15
No of Teams	No of Referees Required																						
1	1																						
2	3																						
3	5																						
4	6																						
5	7																						
6	9																						
7	10																						
8	12																						
9	13																						
10	15																						





	<p>› Nominated Match Officials must be able to be in attendance for all 3 days of competition and attend all required Meetings.</p> <p>Note: Nominated Match Officials that <u>do not meet all of the eligibility requirements</u> will be rejected, along with Affiliate Team Nomination. A \$500 penalty will be imposed on Affiliate for each refereewhere appropriate referee numbers are not met.</p>
1.6.3	<p>If the Match Official/s do not complete the online registration, team nominations will be rejected. QTF would prefer that all Match Officials who attend the QSC, attend with the affiliate they officiate at.</p> <p>QTF understands that sometimes Affiliates may need to loan Match Officials to achieve the required Match Officials quota.</p> <p>Where an Affiliate loans a referee from another Affiliate to meet the quota, they must have written approval from the referee's Affiliate.</p> <p>Note: Once a Match Official has completed the online registration, they cannot then change/withdraw after Monday 8 November 2021.</p>
1.6.4	<p>Referee Coaching Match Officials must indicate on the online registration if they wish to receive coaching from one of the attending QTF Referee Panel during the event.</p>

Item 1.7 - ONLINE PLAYER REGISTRATION	
1.7.1	Individual player registration will be available online via the QLD State Cup (webpage) once Team & Match Officials nominations have been confirmed.
1.7.2	Individual Player Fees must be paid (in full) at the point of registration. Online player late registrations will occur on Monday 8 November 2021, 11:59pm . <u>A \$20.00 late fee will apply after this date.</u>
1.7.3	<p>Player Withdrawal It is understood that circumstances may arise resulting in a player/s having to withdraw from a Queensland State Cup team. A written request for a refund of the registration fee must be sent to the Event Manager. <u>A \$10.00 administration fee will apply to any refund.</u></p> <p>Note: Player withdrawals after 5:00pm Monday 8 November 2021 will not be eligible for refund.</p>
1.7.4	<p>All Players will upon registration agree to and accept to abide by -</p> <ul style="list-style-type: none">› TFA Member and Participant Declaration› TFA Code of Conduct,› QSC Conditions of Entry› QTF General Conditions of Entry› QTF Social Media Policy <p>These documents are available at https://qldtouch.com.au/qtf-documents-policies/</p>





SECTION 2: ENTRY REQUIREMENTS

Item 2.1 - PLAYER ELIGIBILITY

2.1.1 Players must be an active registered player (registered in the MySideline database), participating and financial member with an Affiliate in the Current or Previous season, as outlined (defined in 2.1.2 below).

All players must have played a minimum of five (5) games with the **Affiliate** the player wishes to play for -

- > In the one team
- > In the one division
- > In the one competition; and
- > In the same season

Note:

- > The minimum standard for QTF is that of a weekly competition running no less than ten (10) weeks based on one (1) round per week. Finals are additional to this.
- > Therefore, competitions which are shorter than 10 weeks* duration will not be considered.

* Due to the impact of COVID in 2021, QTF will consider exemptions on a case by case basis, these must be sent through to the event manager prior to Team Nominations closing.

- > Ineligible players that register for an Affiliate team, including Player Pool nominations that have not been approved by QTF will have their registration withdrawn from Affiliate team. **No refund will be given.**

2.1.2 Current or Previous Season is defined by the following:

2021 QTF Event	Current Season	Previous Season
Queensland State Cup	Season 2, 2021	Season 1, 2021

2.1.3 To be deemed 'financial', the player must have no outstanding competition/ registration fees within the Affiliated Association, Region or QTF.

2.1.4 If a player is dual qualified and meets the player eligibility criteria for more than one (1) Affiliate, they are eligible to apply for selection in the Affiliate of their choosing. The player may not nominate for selection at the same time within two Affiliates and can only nominate for selection in the second Affiliate if they have been unsuccessful in the original Affiliate.

Where the player has trialed for the first Affiliate, the player must request a release in writing from the first Affiliate to the new Affiliate.

An Affiliate can only deny a player release for the following reasons:

- > The player has been found to be unfinancial within the Affiliate
- > The player has unresolved issuing relating to misconduct
- > QTF has concerns regarding the release.

*subject to individual affiliate selection policies

2.1.5 Home-Grown Affiliate Rule

A player may on application to QTF, request to represent their Home-Grown Affiliate instead of their current Affiliate, if they meet the below criteria.

- > the Home-Grown Affiliate is where they first registered and played junior representative touch, or
- > played first Queensland representative touch, if the player **did not** participate in junior representative touch.





	<p>Note: The player cannot nominate for selection at the same time with two (2) Affiliates and can only nominate for selection in the second Affiliate if they have been unsuccessful in the original Affiliate.</p> <p>Approval of a Home-Grown Affiliate request will be at the sole discretion of QTF.</p>
2.1.6	<p>QTF will be selecting players for the 2022 State of Origin at the Qld State Cup. All players should have completed the nomination process through the Expression of Interest. Players should have advised during the nomination process if they wish to be selected from a QSC Division, outside their 2022 SOO Division. Further information on State of Origin selections will be available prior to QSC.</p>
2.1.7	<p>Player Pool The Player Pool process exists to give individuals the opportunity to participate at QSC where no opportunity exists through their registered Affiliate. QTF will administer the player pool, which will open for Player nominations and Affiliate applications. Players must nominate via the Player Pool Online Nomination and Affiliates must complete the Affiliate Player Pool Application to request players from the pool (forms available at qldstatecup.qldtouch.com.au/)</p> <p>Player Pool Nominations (Players Wanting to Join Teams) open on Friday 15 October 2021 and close at 5pm on Friday 29 October 2021. Players must nominate via the Player Pool Online Nomination available at qldstatecup.qldtouch.com.au/</p> <ul style="list-style-type: none">› Players must have made themselves available for selection for the Affiliate they are registered with and been unsuccessful in gaining selection.› Player(s) must have confirmed that their registered Affiliate has not nominated a team in the eligible division.› QTF will seek Affiliate endorsement for each player entering the Player Pool. Player(s) not endorsed by their Affiliate will not be allocated from the Pool.› Player(s) must indicate the division they are eligible to participate in.› Player(s) cannot be re-selected by their Affiliate once placed into the player pool.› Player(s) will be first made available to Affiliates within their region before being made available to the wider group.› Any player selected at any stage who does not wish to participate for that particular Affiliate/ Team will not be allowed to participate for any Affiliate/Team for that event.› Approval of Player Pool requests will be at the sole discretion of QTF.› All approved Player Pool nominees are required to register and pay under Player Pool Nomination, and not direct to Affiliate Team, as outlined in approval letter. <p>Affiliate Player Pool Application (Teams Wanting Players) open on Friday 15 October 2021 and close at 5pm on Friday 29 October 2021. To request players from the Player Pool, the Affiliate must complete the Affiliate Player Pool Application available at qldstatecup.qldtouch.com.au/.</p> <ul style="list-style-type: none">› A team must have at least ten (10) players before being permitted access to the Player Pool, unless extenuating circumstances exist and QTF permits an increased allocation.› Affiliate(s) should be aware that applying for players from the Player Pool is no guarantee that they will pick up the number of players or the individual player/s that they have requested.› Affiliate(s) will be contacted to discuss Player Pool Nominations to meet their request› Player(s) will be first made available to Affiliates within their region before being made available to the wider group.› All approved Player Pool nominees are required to register and pay under Player Pool Nomination, and not direct to Affiliate Team, as outlined in approval letter.





	<p>Player Pool Allocation Process</p> <ul style="list-style-type: none"> › Entities must submit an online Player Pool Application prior to COB 5:00pm AEDT Friday, 29 October 2021. › Affiliate applications will be ranked in regular competition size from smallest to largest, with first selections starting at the smallest affiliate. › A list of Player Pool Nominees will be made available to Affiliates prior to the Player Pool Meeting should one be required. › Any Affiliate that attends the QSC Player Pool meeting and has not submitted an application will only be allocated players should there be any remaining after the pool has been completed. › Requests for specific Teams or Players will not be considered prior to the Player Pool Meeting. › Should one be required, the QSC Player Pool Meeting will be conducted Tuesday 2 November. <p>Note:</p> <ul style="list-style-type: none"> › In extenuating circumstances, players and Affiliates may be added to the player pool or allocated at times outside the indicated timeframes. › Approval of Player Pool nominations and allocations to Affiliates will be at the sole discretion of QTF.
<p>2.1.8</p>	<p>Additional Players No players can be added or deleted from team sheets once Affiliate Coordinators and/or Team Managers submit their final Team Sheets at Tournament Check-in.</p>
<p>2.1.9</p>	<p>Suspended Player A player who is serving a current suspension, is not eligible to enter a QTF event.</p>
<p>2.1.10</p>	<p>Interstate Players Players who do not meet the above eligibility criteria are not eligible to participate in a QTF event without prior written consent from QTF and/or are part of an invitational team.</p>
<p>2.1.11</p>	<p>Exemption Request An Affiliate may seek exemption from QTF, in writing, for a player who has not met the above eligibility criteria, through injury, illness or other exceptional circumstance. Exemptions must be received by Friday 29 October 2021.</p>
<p>2.1.12</p>	<p>An Association/Club conducting a competition not affiliated with QTF is not eligible to enter a QTF event.</p>
<p>Item 2.2 – MATCH OFFICIAL (REFEREE) ELIGIBILITY</p>	
<p>2.2.1</p>	<p>Nominated Referees must be registered and participating with your Association for eligibility and insurance purposes and have regularly officiated at your local affiliated association in the Current and/or Previous Season.</p>
<p>2.2.2</p>	<p>Match Official (Referee) Eligibility Requirements:</p> <ul style="list-style-type: none"> › Must be 16 years or older (born in 2005). › Must have a minimum of Level 2 Accreditation registered in “The Nest”. › Be available for all 3 days of the event and attend all required meetings. › Complete the individual online match official registration by Monday 8 November 2021. › Referee/s are not permitted to play, coach, manage, select or be involved in any other capacity. › All Referees first priority must be refereeing games they are appointed to.





2.2.3	Badge Accreditation In order to conduct a quality State Event, all attending Match Officials must hold a TFA Referee Accreditation of Level 2-6 and a minimum age of 16 years . The following qualifications are applied for divisions: <ul style="list-style-type: none">› Open and Senior Divisions – Must be a Level 3 or higher (or a Level 2 endorsed accepted for a Level 3 Upgrade)› U20, Master/Veterans/TFS – Must be Level 2 or higher Note: <ul style="list-style-type: none">› All Match Officials nominated must be endorsed by their Affiliate Referee Coordinator and/or Regional Referee Coordinator.› Any written request for dispensation regarding under age referees must be endorsed by the Regional Referee Director and State Referee Panel prior to approval from QTF.
2.2.4	Upgrade Information The 2021 Queensland State Cup is a TFA Level 3 & Level 4 Referee Badge upgrade event. During the online registration, you must indicate if you wish to go for a level upgrade. Note: <ul style="list-style-type: none">› Referees must have completed the relevant TFA Level Referee Badge Course and meet the minimum eligibility criteria to be considered for an upgrade assessment.› All upgrade requests must be endorsed by Regional Referee Director accompanied by two (2) TFA Badge Level Checklists
2.2.5	Underage Referee If any Affiliate nominates a Match Official (Referee) that is under the age of 18 years, they must nominate a guardian (who also meets the Working with Children Check) to accompany the referee. Under no circumstances will QTF appoint a guardian to an under-age referee.
Items 2.3 – ACCREDITED TEAM OFFICIAL ELIGIBILITY	
2.3.1	The following TFA coaching qualifications are required for the 2021 Queensland State Cup: Coach <ul style="list-style-type: none">› All Divisions: Minimum TFA Foundation Coach Accreditation. Preferred: TFA Talent Coach Accreditation. Assistant Coach <ul style="list-style-type: none">› All Divisions: Minimum TFA Foundation Coach Accreditation. All Coaches must have an active accreditation in “The Nest” for the minimum accreditation as set out in the specific Events Conditions of Entry. Accredited Team Officials are required to upload their details via the MySideline Touch Football Online registration process by Monday 8 November 2021 . Further information will be provided on the process for online registration, once acceptance of Team Nominations are finalised. The following General Information will be required at the point of Registration: <ul style="list-style-type: none">› First Name & Surname› DOB› Gender› Address & Suburb› State & Post Code› Mobile› Email





	<ul style="list-style-type: none"> > Emergency Contact Details > Affiliate / Team > Position – Coach/ Manager etc. > Coaching Qualification – Foundation/Talent/Elite etc. > Working with Children Check (Blue Card), where minors are involved in a Team.
2.3.2	<p>Play by the Rules – Online Training Accredited volunteers are required to complete the following components from the Play by the Rules portal at www.playbytherules.net.au:</p> <ul style="list-style-type: none"> > Harassment & Discrimination: Affiliate Coordinator/Coach/Assistant Coach/Manager > Complaints Handling: Affiliate Coordinator (Tour Leader) only > Child Protection: Affiliate Coordinator/Coach/Assistant Coach/Manager, where minors are involved in a Team. <p>Copies of completed training modules are to be provided when completing accredited volunteers online registration, <u>prior to attending the event</u>.</p>
2.3.3	<p>Working with Children Check (Blue Card) Accredited Team Officials will require a valid WWCC (Blue Card), as per QTF Events - General Conditions of Entry, where minors are involved in a Team. WWCC details will be required when completing the accredited volunteers online registration.</p>
Items 2.4 – TEAM ELIGIBILITY	
2.4.1	To be eligible to enter team/s in any QTF event, the Affiliate must be both financial and compliant with TFA Affiliate Regulations.
2.4.2	<p>Team Nominations Acceptance Only the authorised Affiliate Coordinators are to complete the Team Nominations for the selected Affiliate. Acceptance of Team Nominations will be subject to the required Match Official (Referee) quota being met.</p> <p>Team nominations received after the relevant closing date will only be accepted at the convenience of the event.</p> <p>No responsibility will be taken for any Affiliate Coordinators / Team Management who do not read relevant Conditions of Entry and other event documents.</p>
2.4.3	<p>International/Interstate/Invitational Teams</p> <p>International/Interstate/Invitational teams are welcome to participate in the Queensland State Cup with the following provisions -:</p> <ul style="list-style-type: none"> > International/Interstate/Invitational teams <u>are unable to accrue points</u>, but teams must defeat them in order to earn maximum points and/or points for a draw. > If an International/Interstate/Invitational wins, neither team will receive any points for that particular game. > International/Interstate/Invitational teams <u>will not be eligible to play in the finals</u> as the event is a QTF Affiliate competition. <p>International/Interstate/Invitational teams may upon written request and approval of QTF be invited to participate in a QTF event. Additional Team Nomination and/or Player Registration fees may apply.</p> <p>International teams must be endorsed by their respective National Body and must provide evidence of their own insurance coverage as TFA insurance does not provide coverage.</p>





2.4.4	<p>Maximum number of Teams</p> <p>An Affiliate may nominate up to a maximum two (2) teams per division.</p> <ul style="list-style-type: none">➤ QTF will use our best endeavours to ensure all team nominations received by the nominations deadline receive entry into the Queensland State Cup.➤ QTF reserves the right to close team nominations prior to the nominations deadline, when team nominations are in excess of draw availability and venue capacity <p>Where an Affiliate nominates more than one team per division, the stronger of the teams must be nominated as Affiliate Team (1), next strongest team known as Affiliate Team (2), and so on. This will be used for the purpose of Draw creation and will not be included in the official Affiliate Team. For example, nominated teams will be “Affiliate Name XYZ (1), and Affiliate Name ABC (2).</p> <p>An Affiliate may request to nominate a third team per division, however this will only be accepted by QTF where draw availability and venue capacity is available.</p> <p>Requests to nominate a third team must be submitted in writing to the Event Manager by 5:00pm Friday 8 October 2021.</p> <p>QTF reserves the right to create tiered divisions (for example, a Division 1 and Division 2), depending on the number of team entries received per division.</p>
2.4.5	<p>Team Numbers</p> <p>Teams may register must register a minimum of 10 players and a maximum of 16 players, however, a total of 14 players are eligible to participate in any one game.</p> <p>Note:</p> <ul style="list-style-type: none">› A team fee of \$1540 (GST inclusive) is applicable per team› All teams and Affiliates that do not register 14 (fourteen) players for each team will be invoiced for the shortfall of players at \$110.00 (GST inclusive) per player to make up to and including the 14 players required.› A player may only be registered in one team.
2.4.6	<p>QTF Apparel Licencing Regulations and QTF Uniform Guidelines</p> <p>All Affiliate uniforms must comply with any QTF Apparel Licencing Regulations and QTF Uniform Guidelines that are in place for the event that Affiliates have entered.</p> <p>The QTF logo will be required on all Affiliate uniforms participating at the QLD State Cup.</p> <p>Only licenced QTF Apparel Suppliers are authorised to utilise the QTF Logo.</p> <p>A list of authorised QTF Apparel Suppliers, Apparel Licencing Regulations and Uniform Guidelines can be found at https://qldtouch.com.au/licensed-apparel-suppliers/</p> <p>QTF reserves the right to reject entry of any Affiliate team, where the team uniform does not comply with the requirements outlined above.</p>





SECTION 3: TOURNAMENT CHECK-IN & FINAL ENTRY REQUIREMENTS

Item 3.1 TOURNAMENT CHECK-IN

3.1.1 QTF will conduct a Tournament Check-In for Affiliate Coordinators and/or Team Managers to submit their final Team Sheets in hard copy and/or collect their team Match Ball.

Check-In Details

Date: **Thursday 25 November 2021**

Time: 5:30pm – 7:00pm

Venue: Coomera Crushers Rugby Union Club, within the Coomera Sports Park.

Item 3.2 – TEAM SHEETS

3.2.1 A Team Sheet (online) must be completed correctly with the following information:

- › Player Number
- › Player Details (Name, Phone, Email, Emergency Contact Details)
- › Management Details (Coach, Assistant Coach, Manager)

The Affiliate Coordinator/Team Manager must update their final team shirt numbers into MySideline prior **5pm on Wednesday 17 November 2021**. They must advise the Tournament Manager, once this has occurred via events@qldtouch.com.au.

Note:

- › It will be the Affiliate Coordinators/Team Managers responsibility to ensure all team numbers and names are correct.
- › Team Managers will need to sign off team sheets at the Tournament Check In.

Any team sheets submitted after the nominated deadline date will result in numbers having to be manually written by team managers on each score sheet.

Item 3.3 – INFORMATION BOOKLET

3.3.1 An information booklet will be available for download prior to the event for all Affiliate Coordinators/Team Managers and/or Coaches. No responsibility will be taken for any actions undertaken by management staff who do not read all necessary material.

This will be available via the QSC Website.

3.1.2 It is the responsibility of the Affiliate Coordinator (Tour Leader) to ensure all teams and match officials are informed of any changes when notified by QTF and that they have read and clearly understood all requirements.





SECTION 4: EVENT SPECIFIC INFORMATION

Item 4.1 – EVENT MANAGEMENT

- 4.1.1** The Event Manager in conjunction with the Sport Operations Manager (or delegate) will be in charge of all matters relating to the Tournament. Any matters not covered in the General Conditions or Tournament Conditions will be determined by QTF and their decision will be final.
- 4.1.2** Anyone found to be behaving outside the TFA Member and Participant Declaration, TFA Code of Conduct, TFA Code of Conduct, and/or Event Conditions of Entry can and will be asked to leave the venue by QTF. This includes but is not limited to; aggressive or threatening behaviour, verbal abusive, inappropriate language towards QTF staff, volunteers, contractors, match officials or other spectators, participants and coaches.

Item 4.2 – PLAYING RULES

- 4.2.1** The **8th Edition TFA Playing Rules** will apply, unless otherwise stated.
 > **Drop Off** will occur as per 8th Edition TFA Playing Rules.
- 4.2.2** **INTERCHANGE AREA (SUB BOX)**
The only personnel allowed in the Interchange Area (Sub Box) will be the fourteen (14) participating in the game, a maximum of (2) two non-playing reserves (**these reserves must NOT be in playing uniforms**), and maximum of four (4) Team Officials, the Coach, Assistant Coach, Manager, and/or Affiliate Official that are nominated on the Registration Sheet. That is a maximum of twenty (20) people.
 > Authorisation from QTF must be gained prior to the event for any other person(s) to be in the Interchange Area (includes extra officials such as a certified medical professional).

Item 4.3 – MOVEMENT OF PLAYERS BETWEEN DIVISIONS

- 4.3.1** In this competition players are **unable** to move between divisions, nor change teams within any Affiliate at any stage throughout the competition with the exception of All Abilities.

Items 4.4 – FINALS ELIGIBILITY

- 4.4.1** **Premier Division** – Players in the premier division must have played at least 50% of the round games to be eligible for final series.
All Divisions, except Premier Division - A player must have played a minimum of one (1) round game to be eligible for the final series.
Note:
 > Any player/s not fulfilling the criteria due to extenuating circumstances must make written application, prior to start of final series to the Tournament Manager for consideration.
 > It is the affiliates responsibility to ensure all players are eligible for finals
 > Affiliates and Teams found to be in breach of finals eligibility risk being forfeited and removed from finals series.

Items 4.5 – DRAW FORMULA

- 4.5.1** After the close of nominations, an indicative draw will be distributed.
The draft draw will only be distributed after team lists have been submitted and all nomination fees have been paid with required referee quota achieved.
- 4.5.2** **QTF Draw Format**
QTF will where appropriate endeavor to have an extended finals series that provides for quarter finals or a similar system and reserves the right to amend the draw format from time to time when required.





	<p>QTF will endeavor to follow the below format:</p> <ul style="list-style-type: none">> Preliminary Games – Round Robin format where possible> Finals Format Quarter Finals dependent on number of teams <p>Semi Finals dependent on number of teams</p> <ul style="list-style-type: none">> Cross Over Semi-Finals will be placed to determine Grand Finalists where Pools are required.
4.5.3	<p>Final Draw A Final Draw will be distributed once all Teams and Match Official registrations are closed and draw formats confirmed. This will be distributed to all Affiliate Coordinators/ Team Contacts and made available via the QSC website as soon as possible.</p> <p>QTF Tournament Management reserves the right to amend the draw from time to time when required. The final draw will be confirmed at the scheduled Tournament Check-In.</p>
4.5.4	<p>Competition Points For all round robin games, competition points will be awarded on the results obtained. The following points will be awarded:</p> <ul style="list-style-type: none">> Win = Three (3) points> Draw = Two (2) points> Loss = One (1) point> Forfeit = Minus one (-1) points for the offending team> Bye = Zero (0) points
4.5.5	<p>Finals Series Positions These will be determined as follows:</p> <ol style="list-style-type: none">1. Highest on Ladder – if equal;2. Differential (For and Against) – if equal;3. Percentage – if equal;4. Result of Round Game – if draw;5. Coin Toss <p>Refer to QTF General Conditions of Entry for more information.</p>
Items 4.6 – PLAYING TIMES	
4.6.1	<p>Round Games All games in the event will be 15 minutes each way with a five (5) minute half time break, and five (5) minutes between games.</p> <p>Finals Series Matches All games in the event will be 15 minutes each way with a five (5) minute half time break, and five (5) minutes between games.</p> <p>Note:</p> <ul style="list-style-type: none">> QTF Tournament Management reserves the right to alter duration of games based on any specific tournament requirements and in the best interests of player welfare.
4.6.2	<p>All finals games must result in an outright winner. In the event of a drawn match at the end of full-time, a drop off will determine the match winner.</p>
4.6.3	<p>There is no “time off” for serious injury during any Round Matches or Finals.</p>
Items 4.7 – FIXTURES & RESULTS	
4.7.1	<p>All Match Results will be updated on the QSC website at the completion of each round. Fixtures and results can also be viewed from the Queensland Touch Football App.</p>





Item 4.8 – AWARDS & PRESENTATIONS	
4.8.1	<p>The following Awards will be presented at the 2021 Queensland State Cup:</p> <ul style="list-style-type: none">> Division Champions Team> Division Player of the Final> Champion Affiliate> Referee Awards:<ul style="list-style-type: none">> Male & Female Referee of the Tournament> Male & Female Junior Referee Tournament> Division Finals Referees <p>Presentations: Presentations will be held on Sunday 28 November 2021 after the completion of finals matches at the specified venue location.</p> <p>Teams will be required to assemble at the presentation area 10 minutes prior to the commencement of the presentation. A comprehensive presentation format will be provided prior to the event.</p>
Items 4.9 – CHAMPION AFFILIATE	
4.9.1	<p>The results of each division for Affiliate teams will be accumulated and the Affiliate with the most points will be declared the Champion Affiliate.</p> <p>The Affiliate with the most points will be declared the winner. TFS results <u>will not</u> be included in overall Affiliate points.</p> <p>Note: Affiliates must compete in at least six (6) divisions to be eligible to win.</p>
Item 4.10 – AFFILIATE TENTS & OTHER REQUIREMENTS	
4.10.1	<p>TENTS</p> <p>The Affiliate Coordinator is to advise the Event Manager at the time of Team & Match Officials nomination whether a tent is required. If this option is 'yes', a quote through the event preferred supplier will be sourced.</p> <p>Affiliate Coordinators are required to complete the online Tent Request Form which will be sent out and return completed form by 5:00pm, Friday 11 October 2021.</p> <p>Tents will be organised by the Event Manager in conjunction with the supplier to best utilise the space available, along with the size & timing of the setup of the tent as well as COVID-19 Physical distancing rules.</p> <p>Once a tent has been confirmed, an invoice will be sent to the Affiliate for payment prior to arrival.</p> <p>Note:</p> <ul style="list-style-type: none">> If an Affiliate wishes to source/setup their own Tent or Shade Area, prior approval from the Event Manager must be sort, as placement of this structure will need to be confirmed before setup.> Affiliates must ensure structures are secured appropriately and as to manufactures guidelines.> Any Tent/Shade Area erected in an area deemed unsafe or in the way, or not appropriately secured will be asked to remove the structure. <p>Tents are to be kept in a tidy manner during the event. At the end of the day the tent area MUST be left in a tidy manner. Excessive cleaning requirements may incur a \$100 cleaning fee for the Affiliate.</p> <p>QTF takes no responsibility for loss or damage to any equipment.</p>
4.10.2	<p>Gas and Naked Flame</p> <p>Gas and Naked Flame (Hot Coals) BBQs or similar heating device for Affiliates, Regions and Spectators are not allowed at Qld Touch Football events.</p>





4.10.3	ICE BATHS Due to fluctuating COVID 19 restrictions ice baths will not be permitted at the event. QTF encourages affiliates to organise recovery options at off venue locations.
4.10.4	PROVISION OF FOOD Many Affiliates and teams arrange lunches or snacks for participants during their touring levies and/or pooling groceries and food. It is important to note that handling food for groups can be a major risk factor with food poisoning or spoiling. Please visit www.foodstandards.gov.au for more information. Affiliates will be required to ensure all food is prepackage and discourage sharing of utensils, equipment and food. Athletes should supply their own food and water at the event. Take away food options will be available to attendees.
4.10.5	COVID -19 Planning COVID-19 UPDATE - Some restrictions currently apply to gatherings under QLD Health restrictions. An update will be provided nearer to the QSC regarding requirements. As of 4 August 2021, all attendees include participants, team managers, officials, spectators and staff are required to abide by all COVID-19 requirements that will be set by QTF pre, during and post the event. Attendees must not attend the event if they are unwell or have COVID like symptoms or have traveled to a COVID hotspot within the past 14 days. All attendees must practice social distancing and correct hygiene practices and understand that everyone has a part to play in stopping the spread of COVID -19.





SECTION 5: QTF GENERAL CONDITIONS OF ENTRY

ITEM 5.1 – READ IN CONJUNCTION WITH QSC CONDITIONS OF ENTRY

5.1.1 Information regarding the following aspects of competition can be found in the QTF General Conditions of Entry (2021), including (but not limited to):

- › Forfeits
- › Determination for finals positions
- › Suspensions & Send offs
- › Score Sheets
- › Protests and Complaints
- › Communication with Referees (Coach-Referees)
- › Formal protest process and / or investigation of a breach

The QLD State Cup Conditions of Entry are to be read in conjunction with the QTF General Conditions of Entry can be downloaded at www.qldtouch.com.au.

ITEM 5.2 – QLD GOVERNMENT COVID LOCKDOWN AND/OR RESTRICTIONS

5.2.1 In a Force Majeure Event due to QLD Government Covid lockdown or restrictions, as per QTF General Conditions of Entry 11.11.1, the following will apply:

- › Where the QSC event cannot be conducted at the date, time and venue due to a Force Majeure Event, QTF has no obligation to refund any registration fees or reschedule the event.
- › QTF will however endeavour to refund registration fees, less any costs which have been outlaid and cannot be recovered by QTF.
- › QTF will advise participants within 7 days of event date of participant refund that will be made available.

A copy of the QTF General Conditions of Entry can be downloaded at www.qldtouch.com.au.

